



CRYSTAL RIDGE  
RESIDENTIAL  
HOMES ASSOCIATION INC

**Crystal Ridge Residential  
Homes Association, Inc  
Board of Directors Meeting**

**Meeting # 42 - Board of Directors (Special Meeting)**  
**Date: September 18th, 2025**

**I. CALL TO ORDER**

A. Board Member - Phillip Wills called the meeting to order at 7 P.M

**II. ROLL CALL OF OFFICERS**

A. Board Members Present

- Katrina Smith
- Shawn & Sheree Dotson
- Ernestine Brown
- Robert Holt
- David Kempker
- Shawntelle Smith
- Phillip & Emily Wills
- Brandon Laughridge
- Jennifer & Jeremy Chandler
- Sergiy & Katya Makarenko
- Juan & Erika Togo

B. 3 Empty Board of Directors Seats still available.

**III. APPROVAL OF THE MINUTES OF THE PAST MEETING**

A. This is recapped with old business before any old business that needs wrapped up.  
1. Motion by Phillip Wills to approve the minutes of the prior meeting motion carried 7 P.M

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**IV. Old Business/Updates**

- A. Overseeding and starter fertilizer down on all HOA grounds.
- B. Dues for next year discussion? - Decided to keep at \$800.00 per property
- C. Duplex Meeting is sent out for October 16th, 2025
- D. Mower is fixed and mowed front entrance areas again.
- E. October 25th trunk or treat and BBQ? - Decided against due to not enough volunteers/people too busy.
- F. Asphalt filled with the 70 gallons we had the front parking lot.
- G. Getting quotes from a company to do this. - Have quote. \$4,800.00 to have lot sealed and stripped  
Board voted to go ahead with this. Cold sealing ourselves materials are roughly \$1,600 - \$2,000.00

## V. NEW BUSINESS

### a. Chris Gripe- Centennial management company is on the video call

- i. Finance only \$5/mo property
- ii. Full service \$13/mo property
  - 1. Start up fees equal to one month
    - a. + late fees
  - 2. Mailing
    - a. Paper/postage charges- prefer emails
  - 3. Bank accounts?
    - a. South State bank usage, otherwise \$10 reconciliation fees. Works better with their accounting software- and no fees for using their bank.
  - 4. Invoices for 2026?
    - a. October- notice
    - b. December-invoicing
  - 5. Payment options
    - a. Collections requirements
      - i. CCR states Jan 1st payments due
      - ii. Axela-delinquent 90 days+ receive collections through software
        - 1. Will impact recipients credit, no charge to HOA
        - 2. Preforeclosure documentation on unpaid dues if far enough out will be provided
      - iii. Direct deposit with dues payment to HOA bank account
      - iv. All texts/calls/documentation is recorded with collections company for legal backup

## 2025 EVENTS:

- a. ~~End of school year ice cream social~~
  - i. ~~May 31st~~
- b. ~~Neighborhood wide garage sale~~
  - i. ~~May 15-17th~~
- c. ~~Neighborhood bbq~~
  - i. ~~August 9th 4-6 pm~~
- d. Trunk or treat/BBQ
  - i. October 25th 4-6 pm
- e. Christmas party
  - i. December 13th

## VI. NEXT MEETING DATE

- A. Next Community Meeting/Board of Directors meeting- October 23rd
- B. Next Board of Directors meeting- TBD
- C. Duplex owners Meeting #1- October 16th
- D. Single family owners Meeting #1- September TBD
- E. Townhome owners Meeting #1- September TBD

The board meeting adjourned at : No need to adjourn, email votes/meeting.

These minutes are approved by the Board of Directors

Emily Wills

Emily Wills - Secretary of Crystal Ridge Residential Homes Association, Inc

Date : 09/18/2025